



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

March 18, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: APPROVAL TO ACCEPT
NOTICE OF COOPERATIVE AGREEMENT NUMBER 1U51PS000893-01
FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE
OFFICE OF AIDS PROGRAMS AND POLICY
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of the Department of Public Health (DPH) or his designee to accept Notice of Cooperative Agreement (NCA) Number 1U51PS000893-01 (Exhibit I) and NCA Number 1U51PS000893-01 Revised (Exhibit II) from the Department of Health and Human Services (DHHS), Centers for Disease Control and Prevention (CDC) to provide support for an Adult Viral Hepatitis Prevention Coordinator (AVHPC) to enhance the Viral Hepatitis services provided by Office of AIDS Programs and Policy (OAPP) for the period of November 1, 2007, through October 31, 2008, in the amount of \$106,360; 100 percent offset by CDC funds.
2. Delegate authority to the Director of DPH or his designee to accept subsequent NCAs, substantially similar to NCA Number 1U51PS000893-01, for the period of November 1, 2008, through October 31, 2012, in the amount of \$106,360 per year, based on the availability of funds and satisfactory progress of the project, subject to review and approval by County Counsel and Chief Executive Office and notification to the Board offices.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Delegate authority to the Director of DPH or his designee to accept amendments to NCA Number 1U51PS000893-01 and any future substantially similar accepted NCAs, for the period of November 1, 2007, through October 31, 2012, to rollover unspent funds and/or increase or decrease the grant award up to 25 percent of each year's base award, subject to review and approval by County Counsel and Chief Executive Office and notification of the Board offices.
4. Approve the Request for Appropriation Adjustment (Attachment B) in the amount of \$31,000 for Fiscal Year (FY) 2007-08. This appropriation is requested to provide funding for the AVHPC to support Viral Hepatitis prevention services provided by OAPP. There is no net County cost associated with this action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

DPH currently maintains surveillance for acute Viral Hepatitis infections, but does not have the capacity to routinely monitor chronic Hepatitis B and C cases, making it difficult to estimate the prevalence of Hepatitis B and C in Los Angeles County. Within DPH, there are six programs engaged in hepatitis activities. However, there is no mechanism in place to coordinate the Viral Hepatitis services provided by these programs. Consistent collaboration between programs is needed to improve the Viral Hepatitis surveillance system within DPH.

The AVHPC will oversee and coordinate with DPH programs to enhance the Viral Hepatitis surveillance system to include chronic cases, increase Viral Hepatitis screening, prevention and education activities, and improve care and treatment referral tracking within Los Angeles County. Additionally, the AVHPC will serve as a liaison with community-based organizations (CBO), the Los Angeles County Hepatitis C Taskforce, the Los Angeles County HIV Prevention and Care Planning Councils, and federal, State and local stakeholders to seek additional resources for screening, vaccination activities, and the development of policy and standards for coordinating Viral Hepatitis services.

Ultimately, the goal of this program is to decrease the incidence of new infections of Hepatitis A Virus (HAV), Hepatitis B Virus (HBV), and Hepatitis C Virus (HCV) (primary prevention) and to decrease risks for chronic liver disease, including cirrhosis and liver cancer, in persons with chronic HBV infection or chronic HCV infection (secondary prevention).

FISCAL IMPACT/FINANCING

The total cumulative amount of funding provided under NCA Number 1U51PS000893-01 and NCA Number 1U51PS000893-01 Revised for the period November 1, 2007, through October 31, 2008, is \$106,360.

Should DPH receive and accept the four future substantially similar NCAs for the period November 1, 2008, through October 31, 2012, at \$106,360 per year, DPH will accept a total of \$425,440 under this program. Funding is subject to the availability of funds and satisfactory progress of the project.

The FY 2007-08 Appropriation Adjustment in the amount of \$31,000 will support the Viral Hepatitis prevention services, improve Viral Hepatitis surveillance and increase coordination of services within DPH.

Funding for these services will be included in DPH's FY 2008-09 Proposed Budget and will be requested in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In October 2007, CDC awarded NCA Number 1U51PS000893-01 to DPH's OAPP to fund an AVHPC, (Exhibit I) in the amount of \$53,180 for the initial period of November 1, 2007, through October 31, 2008, and \$106,360 for each subsequent year.

In January 2008, CDC issued NCA Number 1U51PS000893-01 Revised to DPH's OAPP which increased the amount of the original award from \$53,180 to \$106,360 for the period of November 1, 2007 through October 31, 2008. Given that DPH had not accepted the original CDC award, your Board's approval of this action will authorize acceptance of the total \$106,360 award for the period November 1, 2007, through October 31, 2008.

Exhibit I and II have been approved as to form by County Counsel.

Attachment A is the Grant Management Statement required for grants exceeding \$100,000 and Attachment B is the Appropriation Adjustment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Acceptance of the NCA from CDC for the AVHPC will allow DPH to improve the delivery of Viral Hepatitis surveillance and prevention services and integrate prevention and care services through community partners in Los Angeles County. The AVHPC will oversee and coordinate the Viral Hepatitis programmatic services within DPH.

Honorable Board of Supervisors
March 18, 2008
Page 4

CONCLUSION

The Department of Public Health requires four signed copies of your Board's action. It is requested that the Executive Officer, Board of Supervisors, notify DPH, Contracts and Grants Division, at (213) 240-8179 when these documents are available.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF' followed by a stylized flourish.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SAS
MLM:RM:bjs

Attachments (4)

c: County Counsel
Director and Health Officer, Department of Public Health

031808_DPH_OAPP

**Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Public Health – Office of AIDS Programs and Policy

Grant Project Title and Description:

ADULT VIRAL HEPATITIS PREVENTION COORDINATOR (AVHPC)

Funding Agency:	Program (Fed. Grant #/State Bill or Code #):	Grant Acceptance Deadline:
Centers for Disease Control and Prevention	Contract No. 1U51PS000893-01	None

Total Amount of Grant Funding: \$106,360	County Match Requirements: None
Grant Period: Begin Date: 11/01/07	End Date: 10/31/08
Number of Personnel Hired Under this Grant:	Full Time 0 Part Time 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary (N) items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires? Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services. Yes ☐ No ☒

b). Identify other revenue sources. Yes ☒ No ☐

(Describe) Identify and apply for other funding.

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant. Yes ☒ No ☐

Impact of additional personnel on existing space: There is no additional personnel. We are using current personnel.

Other requirements not mentioned above: The funding amount of \$53,180 is for Year 1 only, recommended funding for the remaining four years of the grant period is \$106,360 annually.

Department Head Signature



Date

2/19/08

COUNTY OF LOS ANGELES
 REQUEST FOR APPROPRIATION ADJUSTMENT
 DEPARTMENT OF PUBLIC HEALTH

DEPT'S NO. 296

February 21, 2008

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2007-08**4 - VOTES**SOURCES:

Office of AIDS Programs and Policy

A01-PP-90-9031-25770

Revenue - Federal Grants

Increase Revenue

\$31,000

USES:

Office of AIDS Program and Policy

A01-PP-2000-25770

Services and Supplies

Increase Appropriation

\$31,000

Total

\$31,000**\$31,000**JUSTIFICATION

This adjustment is required to increase the Office of AIDS Programs and Policy's (OAPP) Services and Supplies for the Centers of Disease Control Prevention (CDC) - Adult Viral Hepatitis Prevention grant for Fiscal Year 2007-08. The funds are granted through the CDC. This grant will address the viral hepatitis problem in Los Angeles County using a HIV disease management model that integrates HIV prevention and care services, engages community partners and community planning councils in HIV prevention and care planning, policy, and standards development for coordinating viral hepatitis services in Los Angeles County. The total program cost of \$106,360 is effective upon Board Approval through October 31, 2008 and is 100% offset by CDC funds. This Budget Adjustment is based on an estimate close to 3/12 of the \$106,360 2007 award (Apr-Jun '08) during FY 2007/08. Our request for Board Acceptance of the 2007 grant is anticipated for early April 2008. Acceptance of this grant will not increase Net County Cost. This action was not anticipated at the time the FY 2007-08 budget was adopted.

CHIEF EXECUTIVE OFFICER'S REPORT

ADOPTED
 BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

Nanette Herrera
 Nanette Herrera, Chief
 DPH Controller's Division

25

MAR 18 2008

Sachi A. Hamai
 SACHI A. HAMAI
 EXECUTIVE OFFICER

REFERRED TO THE CHIEF
 ADMINISTRATIVE OFFICER FOR---

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

5. March 20 08

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY

APPROVED (AS REVISED):
 BOARD OF SUPERVISORS

20

NO.

155

Feb. 25 20 08

BY

DEPUTY COUNTY CLERK



COOPERATIVE AGREEMENTS
Department of Health and Human Services
Centers for Disease Control
NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDS AND TB PREVENTION

Notice of Award

Issue Date: 10/25/2007



Grant Number: 1U51PS000893-01

Principal Investigator(s):
Jan King, MD

Project Title: ADULT VIRAL HEPATITIS PREVENTION COORDINATOR

CHIEF
LOS ANGELES DEPT OF PUBLIC HEALTH
OFFICE OF AIDS PROGRAMS & POLICY
600 S. COMMONWEALTH AVE., 2ND FL
LOS ANGELES, CA 90005Budget Period: 11/01/2007 – 10/31/2008
Project Period: 11/01/2007 – 10/31/2012

Dear Business Official:

The Centers for Disease Control hereby awards a grant in the amount of \$53,180 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to LOS ANGELES COUNTY HEALTH DEPARTMENT in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1706, 42 USC 300u-5, as amended; Sec 2(d), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

Award recipients are strongly encouraged to submit to PubMed Central (PMC), upon acceptance for publication, an electronic version of peer-reviewed, original research publications, resulting from research supported in whole or in part, with direct costs from Centers for Disease Control. The author's final manuscript is defined as the final version accepted for journal publication, and includes all modifications from the publishing peer review process. For additional information, please visit <http://publicaccess.nih.gov/>.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

*Roslyn Curington*Roslyn Curington
Grants Management Officer
NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDS AND TB PREVENTION

Additional information follows

SECTION I – AWARD DATA – 1U51PS000893-01**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$34,200
Fringe Benefits	\$17,730
Personnel Costs (Subtotal)	\$51,930
Travel Costs	\$1,250

Federal Direct Costs	\$53,180
Approved Budget	\$53,180
Federal Share	\$53,180
TOTAL FEDERAL AWARD AMOUNT	\$53,180

AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$53,180
--	-----------------

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02	\$106,360
03	\$106,360
04	\$106,360
05	\$106,360

Fiscal Information:

CFDA Number:	93.283
EIN:	1956000927A1
Document Number:	UPS000893A

IC	CAN	2008	2009	2010	2011	2012
PS	9213126	\$53,180	\$106,360	\$106,360	\$106,360	\$106,360

SUMMARY TOTALS FOR ALL YEARS			
YR	THIS AWARD	CUMULATIVE TOTALS	
1	\$53,180	\$53,180	
2	\$106,360	\$106,360	
3	\$106,360	\$106,360	
4	\$106,360	\$106,360	
5	\$106,360	\$106,360	

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PCC: / OC: 4151

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U51PS000893-01

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 1U51PS000893-01

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Additional Costs

SECTION IV – PS Special Terms and Conditions – 1U51PS000893-01

Funding Opportunity Announcement Number (FOA): PS08-801
Award Number: U51 PS000893-01
Approval List Number: C0014R08

ADDITIONAL TERMS AND CONDITIONS OF THIS AWARD

Note 1. INCORPORATION: Funding Opportunity Announcement Number PS08-801 titled, Adult Viral Hepatitis Prevention Coordinator, as amended, additional requirements; the application dated August 30, 2007, the budget discussion between John Mesta, Michael Green, and Jacqueline Rurangirwa of the Los Angeles Department of Public Health and Ms. Merlin Williams of the Centers for Disease Control and Prevention, and revised budget forwarded by email dated October 19, 2007 are made a part of this award by reference.

NOTE 2. SUMMARY STATEMENT: Attached to this Notice of Award is the Summary Statement of the application which references recommendations and/or weaknesses. The CDC program office will contact your office to address the weakness identified in the summary Statement.

NOTE 3. APPROVED FUNDING: Funding in the amount of \$106,360 is approved for Part A for the Year 01 budget period, which is November 01, 2007 through October 31, 2008. Future funding for Year 02 budget period is based on satisfactory programmatic progress and availability of funds.

NOTE 4: FY 2008 BUDGET:
CDC is operating under a continuing resolution and as a result the total available funding for the FY2008 twelve month budget period (November 01, 2007 through October 31, 2008), is contingent on the approval of the appropriation bill. Your anticipated 12-month budget amount is \$106,360 Financial Assistance (FA).

This award reflects 50% of your anticipated total 12 month budget for the FA. Therefore, the amount of \$53,180 in Financial Assistance (FA) is awarded.

NOTE 5. INDIRECT COSTS: N/A

NOTE 6. PROGRAM INCOME: Any program income generated under this cooperative agreement will be used in accordance with the additional cost alternative. The disposition of program income must have written prior approval from the Grants Management Officer.

Additional Costs Alternative—Used for costs that are in addition to the allowable costs of the project for any purposes that further the objectives of the legislation under which the cooperative agreement was made. General program income subject to this alternative shall be reported on lines 10r and 10s, as appropriate, of the FSR (Long Form).

NOTE 7. REPORTING REQUIREMENTS:

a.) Annual Financial Status Report (FSR, SF 269 or SF 269A): The FSR for this budget period is due to the Grants Management Specialist by January 31, 2009. Reporting timeframe is November 1, 2007, through October 31, 2008. The FSR should only include those funds authorized and actually expended during the timeframe covered by the report. If the FSR is not finalized by the due date, an interim FSR must be submitted, marked not final, and an amount of unliquidated

obligations should be annotated to reflect unpaid expenses. Electronic versions of the form can be downloaded into Adobe Acrobat and completed on-line by visiting:
<http://www.whitehouse.gov/omb/grants/sf269a.pdf>.

b.) Progress Reporting:

ANNUAL PROGRESS REPORTING: Annual progress reports are a requirement of this program, due 90 days following the end of each budget period.

i. The Interim Progress Report (IPR) will serve as the non-competing continuation application, IPR reporting timeframe is November 01, 2007 through May 30, 2008. A due date and specific IPR guidance will be provided at a later date.

ii. The Annual Progress Report (APR) will be due 90 days after the end of the budget period, January 31, 2009. APR programmatic guidance will be provided at a later date. Reporting timeframe is November 01, 2007 through October 31, 2008.

NOTE 8. CORRESPONDENCE: ALL correspondence (including emails and faxes) regarding this award must be dated, identified with the AWARD NUMBER as shown at the top left of this page, and include a point of contact (name, phone, fax, and email). All correspondence should be addressed to the Grants Management Specialist.

NOTE 9. PRIOR APPROVAL: All requests, which require prior approval, must bear the signature of an authorized official of the business office of the grantee organization as well as the principal investigator or program or project director named on this notice of award. The request must be postmarked no later than 120 days prior to the end date of the current budget period. Any requests received that reflect only one signature will be returned to the grantee unprocessed. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request.

Prior approval is required but is not limited to the following types of requests: 1) Use of unobligated funds from prior budget period (Carryover); 2) Lift funding restriction, withholding, or disallowance, 3) Redirection of funds, 4) Change in Contractor/Consultant; 5) Supplemental funds; 6) Response to Technical Review, or 7) Change in Key Personnel.

NOTE 10. KEY PERSONNEL: In accordance with 45 CFR Part 92, CDC recipients shall obtain prior approval from CDC for (1) Change in the project director or principal investigator or other key persons specified in the application or award document, and (2) the absence for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator.

NOTE 11. INVENTIONS: Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR 401.14.

NOTE 12. PUBLICATIONS: Publications, journal articles, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, such as: This publication (journal article, etc.) was supported by the Cooperative Agreement Number above from The Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention.

NOTE 13. CONFERENCE DISCLAIMER AND USE OF LOGOS:

Disclaimer: Where a conference is funded by a grant or cooperative agreement, a subgrant or a contract the recipient must include the following statement on conference materials, including promotional materials, agenda, and Internet sites:

Funding for this conference was made possible (in part) by the cooperative agreement award number above from the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services; nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government

Logos: Neither the HHS nor the CDC logo may be displayed if such display would cause confusion as to the source of the conference or give the false appearance of Government endorsement. A

NOTE 14. EQUIPMENT AND PRODUCTS: To the greatest extent practicable, all equipment and products purchased with CDC funds should be American-made. CDC defines equipment as Tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. However, consistent with recipient policy, a lower threshold may be established. Please provide the information to the Grants Management Officer to establish a lower equipment threshold to reflect your organizations policy.

NOTE 16. INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhs tips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

Automatic Drawdown

b. If a carrier other than the U.S. Postal Service is used, such as United Parcel Service, Federal Express, or other commercial service, the correspondence should be addressed as follows:
Division of Payment Management, FMS/PSC/HHS, Rockwall Building #1, Suite 700, 11400
Rockville Pike, Rockville, MD 20852.

For more information and to obtain your agency's point of contact at the Payment Management System, visit the following website:
http://www.dpm.psc.gov/contacts/dpm/dpm.aspx?cms_branchevent=/contacts/dpm/univ_nonprofit/univ_nonprofit.object

© 2004 Blackwell Publishing Ltd *Journal of Internal Medicine* 255: 103–110

Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations. The audit must be completed along with a data collection form, and the reporting package shall be submitted within the earlier of 30 days after receipt of the auditors' report(s), or nine months after the end of the audit period. The audit report must be sent to: Federal Audit Clearing House, Bureau of the Census, 1201 East 10th Street, Jeffersonville, IN 47132. Should you have questions regarding the submission or processing of your Single Audit Package, contact the Federal Audit Clearinghouse at: (301) 763-1551, (800) 253-0696 or email: govsa.fac@census.gov.

The grantee is to ensure that the sub-recipients receiving CDC funds also meet these requirements (if total Federal grant or cooperative agreement funds received exceed \$500,000). The grantee must also ensure that appropriate corrective action is taken within six months after receipt of the sub-recipient audit report in instances of non-compliance with Federal law and regulations. The grantee is to consider whether sub-recipient audits necessitate adjustment of the grantees' own accounting records. If a sub-recipient is not required to have a program-specific audit, the Grantee is still required to perform adequate monitoring of sub-recipient activities. The grantee is to require each sub-recipient to permit independent auditors to have access to the sub-recipients' records and financial statements. The grantee should include this requirement in all sub-recipient contracts.

NOTE 19. CDC CONTACT NAMES:

Business and Grants Policy Contact

Ms. Merlin J. Williams, Grants Management Officer
Centers for Disease Control, PGO, Branch I
2920 Brandywine Road, Mail Stop E-15
Atlanta, GA 30341-4146
Telephone: (404) 639-8052
Fax: (404) 639-8095
Email: MQW6@cdc.gov

Overnight Mailing address:

Centers for Disease Control, PGO, Branch I
8 Corporate Square, Mail Stop E-15
Atlanta, GA 30328-4146

Programmatic and Technical Contact

Hope King, MSPH, Project Officer
Division of Viral Hepatitis
National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention
U.S. Centers for Disease Control and Prevention
1600 Clifton Road, MS G37, Atlanta, GA 30333
Office: 404-718-8528 Fax: 404-718-8595
Email: hking@cdc.gov

STAFF CONTACTS

Grants Management Specialist: Merlin Williams
Center for Disease Control and Prevention (CDC)
Procurement and Grants Office
2920 Brandywine Road, MS E-15
Atlanta, GA 30341
Phone: (404) 639-8052 Fax: (404) 639-8095

Grants Management Officer: Roslyn Curington
Centers for Disease Control and Prevention
OD/OCOO/PGO/AABI
1600 Clifton Road, Mail Stop:E15
Atlanta, GA 30333
Email: rcurington@cdc.gov Phone: (404) 639-8321 Fax: (404) 639-8095

SPREADSHEET SUMMARY
GRANT NUMBER: 1U51PS000893-01

INSTITUTION: LOS ANGELES COUNTY HEALTH SERVICES DEPT

Budget	Year 1	Year 2	Year 3	Year 4	Year 5
Salaries and Wages	\$34,200				
Fringe Benefits	\$17,730				
Personnel Costs (Subtotal)	\$51,930				
Travel Costs	\$1,250				
TOTAL	\$53,180	\$106,360	\$106,360	\$106,360	\$106,360
FEDERAL DC					
TOTAL					
FEDERAL F&A					
TOTAL COST	\$53,180	\$106,360	\$106,360	\$106,360	\$106,360



COOPERATIVE AGREEMENTS
Department of Health and Human Services
Centers for Disease Control
NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDs AND TB PREVENTION

Notice of Award

Issue Date: 01/12/2008



Grant Number: 1U51PS000893-01 REVISED

Principal Investigator(s):
Jan King, MD

Project Title: ADULT VIRAL HEPATITIS PREVENTION COORDINATOR

CHIEF
LOS ANGELES DEPT OF PUBLIC HEALTH
OFFICE OF AIDS PROGRAMS & POLICY
500 S. COMMONWEALTH AVE., 2ND FL
LOS ANGELES, CA 90005Budget Period: 11/01/2007 – 10/31/2008
Project Period: 11/01/2007 – 10/31/2012

Dear Business Official:

The Centers for Disease Control hereby revises this award to reflect an increase in the amount of \$53,180 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to LOS ANGELES COUNTY HEALTH DEPARTMENT in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1709.42 USC 300u-6, as amended; Sec 2(c), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

Award recipients are strongly encouraged to submit to PubMed Central (PMC), upon acceptance for publication, an electronic version of peer-reviewed, original research publications, resulting from research supported in whole or in part, with direct costs from Centers for Disease Control. The author's final manuscript is defined as the final version accepted for journal publication, and includes all modifications from the publishing peer review process. For additional information, please visit <http://pubmedcentral.nih.gov/>.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Merlin Williams
Grants Management Officer
NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDs AND TB PREVENTION

Additional information follows

SECTION I – AWARD DATA – 1U51PS000893-01 REVISED**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$68,400
Fringe Benefits	\$35,460
Personnel Costs (Subtotal)	\$103,860
Travel Costs	\$2,500

Federal Direct Costs	\$106,360
Approved Budget	\$106,360
Federal Share	\$106,360
TOTAL FEDERAL AWARD AMOUNT	\$106,360

AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$53,180
--	-----------------

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

02	\$106,360
03	\$106,360
04	\$106,360
05	\$106,360

Fiscal Information:

CFDA Number:	93.263
EIN:	195600927A1
Document Number:	UFS000893A

IC	CAN	2008	2009	2010	2011	2012
PS	9213126	\$106,360	\$106,360	\$106,360	\$106,360	\$106,360

SUMMARY TOTALS FOR ALL YEARS			
YR	THIS AWARD	CUMULATIVE TOTALS	
1	\$106,360	\$106,360	
2	\$106,360	\$106,360	
3	\$106,360	\$106,360	
4	\$106,360	\$106,360	
5	\$106,360	\$106,360	

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:
PCC: / OC: 4151

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U51PS000893-01 REVISED

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL. The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS (1-800-447-5477)) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to: Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 1U51PS000893-01 REVISED

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Additional Costs:

SECTION IV - PS Special Terms and Conditions - 1U51PS000893-01 REVISED

Funding Opportunity Announcement Number: P003-801
Award Number: 1U51PS000893-01, Amendment 1
Approval List Number: CG-043-R08

ADDITIONAL TERMS AND CONDITIONS OF THIS AWARD

NOTE 1: This Amendment of cooperative agreement awards the remaining 50 percent of your twelve month budget for FY2008. The remaining funding for Part A in the amount of \$53,150 in FA is awarded.

Total FA awarded in FY 2006: \$106,350.

NOTE 2: All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed in writing, by the Grants Management Officer.

Funding Opportunity Announcement Number (FOA): P003-801
Award Number: 1U51PS000893-01
Approval List Number: CG014R08

ADDITIONAL TERMS AND CONDITIONS OF THIS AWARD

Note 1. INCORPORATION: Funding Opportunity Announcement Number P003-801 titled, "Adult Viral Hepatitis Prevention Coordinator," as amended, additional requirements: the application dated August 30, 2007, the budget discussion between John Mesta, Michael Green, and Jacqueline Rutangirwa of the Los Angeles Department of Public Health and Ms. Merlin Williams of the Centers for Disease Control and Prevention, and revised budget forwarded by email dated October 19, 2007 are made a part of this award by reference.

NOTE 2. SUMMARY STATEMENT: Attached to this Notice of Award is the Summary Statement of the application which references recommendations and/or weaknesses. The CDC program office will contact your office to address the weakness identified in the summary Statement.

NOTE 3. APPROVED FUNDING: Funding in the amount of \$106,350 is approved for Part A for the Year 01 budget period, which is November 01, 2007 through October 31, 2008. Future funding for Year 02 budget period is based on satisfactory programmatic progress and availability of funds.

NOTE 4: FY 2008 BUDGET:

CDC is operating under a continuing resolution and as a result the total available funding for the FY2008 twelve month budget period (November 01, 2007 through October 31, 2008), is contingent on the approval of the appropriation bill. Your anticipated 12-month budget amount is \$106,350 Financial Assistance (FA).

This award reflects 50% of your anticipated total 12-month budget for the FA. Therefore, the amount of \$53,120 in Financial Assistance (FA) is awarded.

NOTE 5. INDIRECT COSTS: N/A

NOTE 6. PROGRAM INCOME: Any program income generated under this cooperative agreement will be used in accordance with the additional cost alternative. The disposition of program income must have written prior approval from the Grants Management Officer.

Additional Costs Alternative—Used for costs that are in addition to the allowable costs of the project for any purposes that further the objectives of the legislation under which the cooperative agreement was made. General program income subject to this alternative shall be reported on lines 10i and 10s, as appropriate, of the FSR (Long Form).

NOTE 7. REPORTING REQUIREMENTS

a.) **Annual Financial Status Report (FSR)** (SF 269 or SF 269A): The FSR for this budget period is due to the Grants Management Specialist by January 31, 2009. Reporting timeframe is November 1, 2007, through October 31, 2008. The FSR should only include those funds authorized and actually expended during the timeframe covered by the report. If the FSR is not finalized by the due date, an interim FSR must be submitted, marked "not final," and an amount of unliquidated obligations should be annotated to reflect unpaid expenses. Electronic versions of the form can be downloaded into Adobe Acrobat and completed online by visiting: <http://www.whitehouse.gov/omb/grants/sf269a.pdf>

b.) **Progress Reporting**

ANNUAL PROGRESS REPORTING: Annual progress reports are a requirement of this program due 90 days following the end of each budget period.

i. The Interim Progress Report (IPR) will serve as the non-costing continuation application. IPR reporting timeframe is November 01, 2007 through May 30, 2008. A due date and specific IPR guidance will be provided at a later date.

ii. The Annual Progress Report (APR) will be due 90 days after the end of the budget period January 31, 2009. APR programmatic guidance will be provided at a later date. Reporting timeframe is November 01, 2007 through October 31, 2008.

NOTE 8. CORRESPONDENCE: ALL correspondence (including emails and faxes, regarding this award must be dated, identified with the AWARD NUMBER as shown at the top left of this page, and include a point of contact (name, phone, fax, and email). All correspondence should be addressed to the Grants Management Specialist.

NOTE 9. PRIOR APPROVAL: All requests which require prior approval must bear the signature of an authorized official of the business office of the grantee organization as well as the principal investigator or program or project director named on this notice of award. The request must be postmarked no later than 120 days prior to the end date of the current budget period. Any requests received that reflect only one signature will be returned to the grantee unprocessed. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request.

Prior approval is required but is not limited to the following types of requests: 1) Use of unobligated funds from prior budget period (Carryover); 2) Lift funding restriction, withholding, or disallowance; 3) Redirection of funds; 4) Change in Contractor/Consultant; 5) Supplemental funds; 6) Response to Technical Review; or 7) Change in Key Personnel.

NOTE 10. KEY PERSONNEL: In accordance with 45 CFR Part 92, CDC recipients shall obtain prior approval from CDC for (1) Change in the project director or principal investigator or other key persons specified in the application or award document; and (2) the absence for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator.

NOTE 11. INVENTIONS: Acceptance of grant funds obligates recipients to comply with the "standard patent rights" clause in 37 CFR 401.14.

NOTE 12. PUBLICATIONS: Publications, journal articles, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, such as: "This publication (journal article, etc.) was supported by the Cooperative Agreement Number above from The Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention."

NOTE 13. CONFERENCE DISCLAIMER AND USE OF LOGOS

Disclaimer: Where a conference is funded by a grant or cooperative agreement, a subgrant or a contract the recipient must include the following statement on conference materials, including promotional materials, agenda, and internet sites:

"Funding for this conference was made possible (in part) by a cooperative agreement award number above from the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services, nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government."

Logos: Neither the HHS nor the CDC logo may be displayed if such display would cause confusion as to the source of the conference or give the false appearance of Government endorsement. A non-federal entity's unauthorized use of the HHS name or logo is governed by U.S.C. 1320c-10, which prohibits the misuse of the HHS name and emblem in written communication. The appropriate use of the HHS logo is subject to the review and approval of the Office of the Assistant Secretary for Public Affairs (OASPA). Moreover, the Office of the Inspector General has authority to impose civil monetary penalties for violations (42 C.F.R. Part 1003). Neither the HHS nor the CDC logo can be used on conference materials, under a grant, cooperative agreement, contract or co-sponsorship agreement without the expressed, written consent of either the Project Officer or the Grants Management Officer. It is the responsibility of the grantee (or recipient of funds under a cooperative agreement) to request consent for the use of the logo in sufficient detail to assure a complete depiction and disclosure of all uses of the Government logos, and to assure that in all cases of the use of Government logos, the written consent of either the Project Officer or the Grants Management Officer has been received.

NOTE 14. EQUIPMENT AND PRODUCTS: To the greatest extent practicable, all equipment and products purchased with CDC funds should be American-made. CDC defines equipment as tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. However, consistent with recipient policy, a lower threshold may be established. Please provide the information to the Grants Management Officer to establish a lower equipment threshold to reflect your organization's policy.

NOTE 15. ACKNOWLEDGMENT OF FEDERAL SUPPORT: When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all awardees receiving Federal funds, including and not limited to State and local governments and recipients of Federal research grants, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money; (2) the dollar amount of Federal funds for the project or program; and (3) percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

NOTE 16. INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhs tips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

NOTE 17. PAYMENT INFORMATION:

Automatic Drawdown

Payment under this award will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS). PMS is administered by the Division of

Payment Management, Program Support Center, HHS. PIAS will forward the T-HHS Manual for Recipients Financed Under the Payment Management System (PMS), PMS-270 and PMS-271 forms.

a. PMS correspondence, mailed through the U.S. Postal Service, should be addressed as follows: Division of Payment Management, FMS/PSO/HHS, P.O. Box 6021, Rockville, MD 20852.

b. If a carrier other than the U.S. Postal Service is used, such as United Parcel Service, Federal Express, or other commercial service, the correspondence should be addressed as follows: Division of Payment Management, FMS/PSO/HHS, Rockwell Building #1, Suite 700, 11400 Rockville Pike, Rockville, MD 20852.

To expedite your first payment from this award, attach a copy of the Notice of Grant/Cooperative Agreement to your payment request form.

For more information and to obtain your agency's point of contact at the Payment Management System, visit the following website:
http://www.dpm.pso.gov/contacts/dpm.com.aspx?cms_branch=ent#/contacts/dpm/univ_nonprofit/univ_nonprofitobject

NOTE 18. AUDIT REQUIREMENT. An organization that expends \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations. The audit must be completed along with a data collection form, and the reporting package shall be submitted within the earlier of 90 days after receipt of the auditor's report(s), or nine months after the end of the audit period. The audit report must be sent to: Federal Audit Clearing House, Bureau of the Census, 1201 East 10th Street, Jeffersonville, IN 47132. Should you have questions regarding the submission or processing of your Single Audit Package, contact the Federal Audit Clearinghouse at: (301) 753-1551, (800) 253-0696 or email: govs.fac@census.gov.

The grantee is to ensure that the sub-recipients receiving ODC funds also meet these requirements (if total Federal grant or cooperative agreement funds received exceed \$500,000). The grantee must also ensure that appropriate corrective action is taken within six months after receipt of the sub-recipient audit report in instances of non-compliance with Federal law and regulations. The grantee is to consider whether sub-recipient audits necessitate adjustment of the grantee's own accounting records. If a sub-recipient is not required to have a program-specific audit, the Grantee is still required to perform adequate monitoring of sub-recipient activities. The grantee is to require each sub-recipient to permit independent auditors to have access to the sub-recipient's records and financial statements. The grantee should include this requirement in all sub-recipient contracts.

NOTE 19. ODC CONTACT NAMES

Business and Grants Policy Contact:

Ms. Merlin J. Williams, Grants Management Officer
Centers for Disease Control, PGO Branch I
2920 Brandywine Road, Mail Stop E-15
Atlanta, GA 30341-4146
Telephone: (404) 638-8052
Fax: (404) 638-8095
Email: MQW5@cdc.gov

Overnight Mailing address:

Centers for Disease Control, PGO Branch I
6 Corporate Square, Mail Stop E-15
Atlanta, GA 30328-4146

Programmatic and Technical Contact:

Hope King, MSPH, Project Officer
Division of Viral Hepatitis
National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention
U.S. Centers for Disease Control and Prevention

1600 Clifton Road, MS G37, Atlanta, GA 30333
 Office: 404-718-8528 Fax: 404-718-6595
 Email: hking@cdc.gov

STAFF CONTACTS

Grants Management Specialist: Merlin Williams
 Center for Disease Control and Prevention (CDC)
 Procurement and Grants Office
 2920 Brandywine Road, MS E-16
 Atlanta, GA 30341
 Phone: (404) 639-8052 Fax: (404) 639-8095

Grants Management Officer: Merlin Williams
 Center for Disease Control and Prevention (CDC)
 Procurement and Grants Office
 2920 Brandywine Road, MS E-16
 Atlanta, GA 30341
 Phone: (404) 639-8052 Fax: (404) 639-8095

SPREADSHEET SUMMARY

GRANT NUMBER: 1U51PS000893-01 REVISED

INSTITUTION: LOS ANGELES COUNTY HEALTH SERVICES DEPT

Budget	Year 1	Year 2	Year 3	Year 4	Year 5
Salaries and Wages	\$69,400				
Fringe Benefits	\$35,450				
Personnel Costs (Subtotal)	\$103,850				
Travel Costs	\$2,500				
TOTAL	\$106,350	\$106,350	\$106,350	\$106,350	\$106,350
FEDERAL DC					
TOTAL					
FEDERAL F&A					
TOTAL DCST	\$106,350	\$106,350	\$106,350	\$106,350	\$106,350